

## **Chief Executive (CE)'s Community Project List 2020**

This memorandum invites the submission of bids for the CE's Community Project List 2020.

### **Background**

2. Each year, the Hong Kong Jockey Club Charities Trust (The Trust) makes available funds to the CE for allocation to projects which will benefit the community. Some \$100 million was allocated to four projects in the 2019 exercise.

### **Eligibility and Selection Criteria**

3. The CE's Community Project List is intended to give financial support to projects undertaken by non-governmental organisations and quasi-public bodies. All applications must be submitted via the relevant policy bureau.

4. The Hong Kong Jockey Club (HKJC) has indicated that its donations should be spent on innovative and worthwhile community projects. The general criteria for the selection of projects are set out in **Annex A**. In view of the Trustees' preference for supporting more sizeable projects, projects costing less than \$10 million will normally be accorded a low priority and are therefore unlikely to be selected. Projects involving the use of funds for the acquisition of land or premises will normally not be considered. Also, applications which were repeatedly re-submitted in the past few years will also stand a low chance of success. Priority will be given to projects with nil or minimal recurrent implications. Priority will also be given to those projects supported by relevant policy bureaux but which would not be funded by the General Revenue Account of the Government.

## **Project Proposal**

5. Each application should include the following information -
- (a) a project form (**Annex B**);
  - (b) a separate, one-page summary of the project (**Annex B-1**);
  - (c) a detailed breakdown of the estimated capital cost, cashflow projection and annual recurrent cost (indicating also the source of recurrent funding already secured) (**Annex B-2**);
  - (d) an implementation schedule (**Annex B-3**); and
  - (e) background of the applicant and track record in implementing similar projects (**Annex B-3**).

A guidance note on how to complete the project form is at **Annex C**.

## **Approval of Projects**

6. We target to announce the results in July 2020. Approved projects should generally commence within six months after acceptance of HKJC's donation; otherwise, the funding may be withdrawn. The contribution by HKJC should also be properly acknowledged. Funding will be granted by means of reimbursement of project expenses rather than as a lump sum.